



कुलसचिव कार्यालय
मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
प्रयागराज-211004 (भारत)
Office of the Registrar
Motilal Nehru National Institute of Technology Allahabad
Prayagraj-211004 [India]

NOTICE

Subject: Submission of Immovable Property Return by the employees of autonomous and subordinate institute/ organizations in the Ministry of HRD.

In pursuance to MHRD letter no. C-19011/7/2017-Vig dated 11.01.2019 (Copy enclosed), it is to notify to all concerned for submission of Annual Property Return by Group 'A' and 'B' officers in respect of Immovable Property of the previous year by 31st January of each year.

Further, as per guidelines issued by DOPT vide its Office Memorandum No. 11012/11/2007-Estt.A dated 27th September, 2011, **vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31 January of the following year, as required under Gol decision under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.**

In view of above, it is requested to fill the return in the enclosed proforma and submit the same to office of the undersigned on or before January 31, 2019.

In event of non-submission of the Annual Property Return for the year 2018 by 31.01.2019, the Vigilance Clearance may be denied by the Institute.

This notice is issued with the approval of the Competent Authority.

[Signature]
16/01/19
[Sarvesh K. Tiwari]
Registrar

Enclosure: As above

No. 2056/Reg. Off./2019

Dated: January 16, 2019

Copy forwarded for information and necessary action to:

1. Director.
2. Prof. Neeraj Tyagi, CVO.
3. All Heads/ All Deans/P.T.P.
4. All Faculty In-Charges/ All Officer In-Charges/ All Section In-charges.
5. President, Student Activities Centre/ Chief Proctor/ Chief Warden/ Warden In-Charge Boy's Hostel/ Warden In-Charge Girl's Hostel.
6. Coordinators/ Prof. In charges: All Central Facilities: Computer Centre/ Workshop/ Library/ Gymkhana/ Centre for Interdisciplinary Research/ Centre for Medical Diagnostic and Research/ Design Innovation and Incubation Centre (DIIC).
7. Dy. Registrar [Acad.]/ Dy. Registrar [Accounts]/ Librarian/ Medical Officer/ Executive Engineer/ All Assistant Registrar.
8. Coordinator, Computer Centre to publish the above notice under the link "Announcements" as well as "Annual Property Return" on the Home page.
9. Guard File.

[Signature]
16/01/19
[Sarvesh K. Tiwari]
Registrar

[Signature]
Mr. Anurag / Mr. Ashay
18/01/19.



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
प्रयागराज-२११००४ (भारत)
Motilal Nehru National Institute of Technology Allahabad
Prayagraj-211004 (India)

Statement of immovable property as on the 31st December, 2018

(e.g. Lands, House shops, Other Buildings etc.)

1. Name of Officer (in full) and service to which the officer belongs:
2. Present post held:
3. Present Pay, Pay Scale & Level:

[Held by Public Servant, his/her spouse and dependent children]

Sl. No.	Description of property (Land house/ Flat/ Shop/ Industrial etc)	Precise location (name of district, division taluk and village in which the property is situated and also its distinctive number etc)	Area of Land (in case of Land and building)	Nature of land in case of landed property	Extent of interest	If not in name of public servant state in whose name held and his/her relationship, if any to public servant	Date of acquisition	How acquired (whether by purchase mortgage lease, inheritance gift or otherwise) and name with details of person/ persons from whom acquired (address and connection of the Govt. servant if any with the persons concerned) (please see note 1 below and cost of acquisition)	Present value of the property (if exact value not known, approx value may be indicated)	Total annual income from the property	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.

Place:

Dated:

Signature

Note (1): For purpose of column 9, the term "lease" would mean a lease of immovable property from your any term exceeding one year or reserving a yearly rent, Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this column irrespective term of the lease, where it is short or long term, and the periodicity of the payment of rent.

No.C-19011/7/2017-Vig.
Government of India
Ministry of Human Resource Development
Department of Higher Education
Vigilance Section

Shastri Bhawan, New Delhi.
Dated the 11th January, 2019

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD.

Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No.11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

2. All Institutes/organization are required to circulate guidelines regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes. Due to non-circulation of the guidelines by the institutes, officers working in various institutions/organizations under the administrative control of this Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance are received from the concerned Bureau without certification of submission of IPR within the prescribed time limit and this results in denial of vigilance clearance.

3. In the recent past, Vigilance Division has issued directions to all Bureau Heads relating to timely submission of IPR vide OMs dated 13.08.2015, 05.04.2016, 20.06.2017 and 21.12.2017 (copies enclosed)

4. In view of the above, it is requested that following directions may again be circulated to the Institutes/organizations under respective Bureaus for strict compliance:-

- i. All employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry would be required to submit their Property Return latest by 31st January of the year to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees.
- ii. Employees who failed to submit the property return within the prescribed time limit would be denied vigilance clearance in terms of DOP&T's O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007 read with OM of even number dated 27.09.2011.

Be circulated to all MTS/NEST.
14/1/19
14/1/19
14/1/19
14/1/19
Ms. Anurach.

(S.S.Sandhu)

Additional Secretary & Chief Vigilance Officer

All Bureau Heads in the MHRD